November 28, 2022

**GENERAL POWER OF ATTORNY**

**KNOWN ALL MEN BY THESE PRESENTS:**

We **M/s. (Company Name)** Here by appoint **M/s. AL HADI PLACEMENT SERVICES having license no. LIC # HRD/3276/RWP/2013, Rawalpindi, Pakistan** to be our true and lawful Attorneys and agents in Pakistan in respect

Of handling all affairs concerning recruitment of Pakistani personnel as given in the demand letter

Entering into contracts with the selected employees, completion of immigration formalities with the

Protectors of Emigrants Government of Pakistan signing all necessary documents required by the said office in connection with the recruitment of persons for services with the Company and to arrange their passports, air tickets etc.

**For and on behalf of:**

**For and behalf of M/s. (Company Name)**

MINISTRY OF FOREIGN

November 28, 2022

**M/s. AL HADI PLACEMENT SERVICES**

**LIC# HRD/3276/RWP/2013**

**Rawalpindi – Pakistan**

**ATT: Mr. Mudassar Sharif**

**DEMAND LETTER**

Dear Sir,

We request you to recruit the following suitable personnel for our company M/s. **(Company Name)** from Pakistan as per details given below:

|  |  |  |
| --- | --- | --- |
| **SR #** | **CATEGORIES** | **SALARY/SR**  **(MIN-MAX)** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |

**The following terms & condition shall be included in the contract:**

1 Period of Employment : Two years

2 Place of Employment : Dammam, Saudi Arabia

3 Working hours : 8 hours per day and 6 days per week

4 Resident permit : Provided by the company free of cost

5 Accommodation, water & Electricity : Provided by the company

6 Transportation : Provided by the company

7 Uniform, helmet, shoes, belt, glasses : Provided by the company

8 Medical / Insurance : Provided by the company

9 Gratuity : As per Saudi Law

10 Food Allowance : Included in the Salary

11 Overtime : As per Saudi Law

12 Air Ticket : After two-year return ticket provided by the company

All other terms and conditions shall be accordance with the prevailing labor Law of Saudi Arabia.

**For and behalf of M/s.** **(Company Name)**